



POLICY ON RELATIONS WITH SHAREHOLDERS & INVESTORS

WindForce PLC

Contents

1.	Definitions and Abbreviations	2
2.	Introduction	3
3.	Open and Transparent Communication	3
4.	Accessibility to Information	3
5.	Annual General Meeting (AGM) and Extraordinary General Meetings.....	3
6.	Shareholder Enquiries.....	4
7.	Shareholder Rights and Responsibilities.....	4
8.	Protecting Insider Information	4
9.	Confidentiality and Non-Disclosure Agreements	4
10.	Internal Controls and Training	4
11.	Compliance and Enforcement.....	5
12.	Review and Amendment.....	5

1. Definitions and Abbreviations

Unless otherwise defined or the context otherwise requires, all capitalized terms used in this Policy shall have the following meanings.

Applicable Laws	means all applicable statutes, laws, ordinances, rules and regulations, including but not limited to the Listing Rules, SEC Act and the Companies Act, in each case as in effect from time to time;
Board	The Board of Directors of the Company;
Companies Act	The Companies Act No. 7 of 2007;
Company	means WindForce PLC
CSE	The Colombo Stock Exchange;
Listing Rules	The Listing Rules of the Colombo Stock Exchange;
Personnel	means all directors, consultants, management, officers and employees (including permanent, probation, temporary or contract staff) of the Company, and individuals (including trainees, seconded staff, casual workers, agency staff, interns);
Policy	means this Policy on Relations with Shareholders and Investors;
SEC Act	means the Securities and Exchange Commission of Sri Lanka Act No. 19 of 2021

2. Introduction

The Company recognizes the importance of maintaining strong and transparent relations with its shareholders and investors. This Policy outlines the principles, guidelines, and procedures for engaging with and providing information to our valued stakeholders.

3. Open and Transparent Communication

The Company is committed to open and transparent communication with shareholders and investors. We acknowledge the need to provide accurate and timely information to facilitate their understanding of our company's performance, strategies, and financial position.

The following information will be made available

- (a) an overview of the Company's current business
- (b) a summary of the Company's history
- (c) historical information about the market prices of the Company's shares
- (d) copies of media release the Company makes

This Policy is applicable to all Personnel, involved in shareholder and investor relations activities, irrespective of their seniority or role within the Company and should be read in conjunction with the other policies, key documents, and guidelines of the Company.

4. Accessibility to Information

4.1 Financial Reports and Disclosures

We will ensure that our annual and interim reports, financial statements, and disclosures are readily available to all shareholders and investors through our website and relevant regulatory channels in accordance with Applicable Laws.

4.2 Material Information

Material information, such as financial results, mergers and acquisitions, changes in management, and other significant developments, will be promptly disclosed and communicated in accordance with Applicable Laws.

5. Annual General Meeting (AGM) and Extraordinary General Meetings

AGMs and EGMs are important opportunities for shareholders to engage with the board of directors and management. The Company will ensure that these meetings are conducted with transparency and efficiency, enabling shareholders to express their views and exercise their voting rights.

6. Shareholder Enquiries

We will promptly address and respond to shareholder and investor inquiries and concerns. Communication channels for queries and feedback will be clearly communicated on our website and in our reports.

The Company's website will include a "corporate governance" page from where the Company's relevant corporate governance information can be accessed. The following information will be available in the corporate governance area of the Company's website:

- (a) its constitution, its Board committees;
- (b) its corporate governance policies and procedures.

7. Shareholder Rights and Responsibilities

The Company respects the rights and responsibilities of shareholders as defined by CSE regulations and the Articles of Association of the Company. These include voting at meetings, receiving dividends, and participating in corporate governance.

8. Protecting Insider Information

We are committed to protecting insider information and ensuring that it is not disclosed to shareholders or investors until such information has been made public in accordance with applicable regulations.

9. Confidentiality and Non-Disclosure Agreements

We recognize the need to protect the confidentiality of certain information and may require investors to sign non-disclosure agreements when receiving sensitive information.

10. Internal Controls and Training

The Company will maintain internal controls and procedures designed to ensure compliance with this Policy, including shareholder/investor communication practices to adhere to regulatory standards and internal policies. This Policy will be presented to all Personnel, and as needed subsequently. Personnel will receive training or other communication activities on the importance of shareholder/investor relations.

11. Compliance and Enforcement

The Board shall regularly monitor its shareholder and investor relations for compliance with this Policy, Applicable Laws and best practices. Non-compliance with this Policy may result in disciplinary action in accordance with Company policies and Applicable Laws.

12. Review and Amendment

This Policy will be effective from 1st October 2024 and will be reviewed periodically or at least every two years to ensure alignment with Applicable Laws and best practices. Amendments may be made when necessary.